



HEADQUARTERS NEW JERSEY ARMY AND AIR NATIONAL GUARD
NEW JERSEY DEPARTMENT OF MILITARY AND VETERANS AFFAIRS
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FORT DIX, NEW JERSEY 08640-7600

ARMY BULLETIN NO. 4

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ADMINISTRATION OF PERMANENT PROFILES (CoS/J1)

1. References

- a. AR 40-501, Standards of Medical Fitness
- b. AR 350-41, Training in Units, Chapter 9
- c. AR 600-8-2, Suspension of Favorable Personnel Actions (Flags)

2. AR 40-501, paragraph 7-12a states that *unit commanders and personnel officers are responsible for necessary personnel actions, including appropriate entries on personnel management records and the assignment of the individual to military duties commensurate with the individual's physical profile and recorded assignment limitations*. As such, the Assistant Chief of Staff, J-1, with authority from the Chief of Staff, New Jersey Army National Guard will now require all permanent profiles to be reviewed and approved at the STARC HQ level. **All permanent profiles for AGR soldiers will be forwarded to this Headquarters, Attention: J-1 for the 'Action by Unit Commander' block on the DA form 3349 to be reviewed and signed.** This is only for AGR soldiers. This action is mandatory for all permanent profiles with a designator of '3' in any block when they are initiated and upon review by a physician with the periodic physical. Unit commanders are no longer authorized to complete this block on the DA Form 3349 for AGR soldiers.

3. All profiles must be reviewed and signed by the J-1 before they are in effect. Therefore, if a soldier retains a DA Form 3349 which has not been reviewed and signed by the J-1 or his designee he or she will not be allowed to take the APFT and this will result in flagging action for missing the APFT.

4. The point of contact is LTC Nicholas Chimienti at commercial (609) 562-0882.

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